
FIRE FACT NO. 050 CHECKLIST(s) : 99-C
TITLE : CHILD CARE CENTERS/FULL DAY HEADSTART
CHECKLIST ITEM(s) : ALL
REFERENCE(s) : K.S.A. 31-150 & K.A.R. 22-18-3
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FULL DAY HEAD START AND PRESCHOOL PROGRAMS

(Daycare Center requirements)

- 1) learning experiences for children who have not attained the age of eligibility to enter kindergarten and may include infants and toddlers, **and**
- 2) conducts sessions to a full day, **and**
- 3) serves meals.

CHILD CARE CENTERS

(Daycare Center requirements)

- 1) care and educational activities provided for 13 or more children two weeks to 16 years of age, **and**
- 2) for more than 3 hours and less than 24 hours per day.

PRESCHOOL'S NOT LOCATED IN AN EDUCATIONAL BUILDING

(Educational requirement)

- 1) children must be 3 years or older **and**
- 2) does not enroll any child more than one session per day, **and**
- 3) a session is not more than 4 hours per day, **and**
- 4) sessions are not less than 12 per week, **and**
- 5) learning experiences for children who have not attained the age of eligibility to enter kindergarten, **and**
- 6) does not serve meals, **and**
- 7) has six or more kids

PRESCHOOL'S LOCATED IN AN EDUCATIONAL BUILDING

(Educational requirements)

- 1) children must be 3 years or older, **and**
- 2) does not enroll any child more than one session per day, **and**
- 3) a session is not more than 4 hours per day, **and**
- 4) a session is not less than 12 hours per week, **and**
- 5) learning experiences for children who have not attained the age of eligibility to enter kindergarten, **and**
- 6) does not serve meals, **and**
- 7) has six or more kids, **and**

Child care centers, and particularly those with children aged 0-5, pose a greater fire and life safety risk than educational occupancies. The requirements following are minimum statewide requirements and do not supercede any local requirements. The facility operator is responsible for assuring state and local requirements are met.

Updated 1/3/06



Kansas State Fire Marshal Prevention Division

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CHILD CARE CENTERS/ PRESCHOOL & HEAD START

- **SCHOOL OWNED OR NEWLY CONSTRUCTED SCHOOL BUILDING WITH CHILDREN UNDER THE AGE OF 5 YEARS.** The Kansas State Fire Marshal requires new programs to be designed in accordance to the 1991 Edition of the Uniform Building Code in accordance with Kansas Statute 31-150 and Kansas Administrative Regulation. Any change in the building will require a code footprint to be submitted to the Kansas State Department of Education for review and acceptance. Failure to document this submission and approval may result in legal action. A site visit will be scheduled after the code footprint has been accepted. If the code footprint is accepted by the Kansas State Fire Marshal a letter will be generated to allow immediate occupancy of the facility subject to approval of KDHE Child Care Licensing and Registration Section and the compliance with any local requirements.
- **NEWLY LICENSED FACILITIES IN EXISTING BUILDINGS**
The building is existing and the owner/operator is applying for a license with Kansas Health and Environment for 24 or more children. The owner/operator is required to submit a code footprint from a licensed architect or engineer to receive acceptance by the Kansas State Fire Marshal. If the owner/operator is licensed for 23 and under a scaled drawing is required to be submitted for acceptance for licensure by the Kansas State Fire Marshal.
- **EXISTING CHILD CARE CENTERS FOR ANNUAL INSPECTION**
Existing programs will be assessed on site at least once in its present room configuration by an authorized representative of the Kansas State Fire Marshal for life safety using the criteria found in Kansas Building Fire Safety Handbook Checklist 99 General and 99C Child Care Centers and Full day headstart programs. There are housekeeping, maintenance and documentation requirements in addition to the following specific criteria. See page three for quick reference.
- **STATE FIRE MARSHAL INSPECTION FREQUENCY**
The Kansas State Fire Marshal or an authorized representative will annually inspect childcare centers. If the local fire department conducts the inspection, notification will need to be provided to KSFMO for completion. Complaint and random compliance inspections may be conducted at any time by the Kansas State Fire Marshal.

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EXISTING CHILD CARE CENTERS, FULL DAY HEAD START AND FULL DAY PRESCHOOL INSPECTION CRITERIA:

- C1 Activities in basements shall have at least one exit door directly to the outside or an enclosed stairway serving **only** the story below the level of exit discharge. Second means of egress shall be permitted to be via an unenclosed stairway as long as it is separated from the first floor.
 - C2 Every room other than bathrooms shall have at least one window or outside door for emergency rescue or ventilation. See Fire Fact 023.
 - C3 Every closet door shall be able to be opened from the inside by children at all times.
 - C4 Bathroom doors locks shall be able to be unlocked from the outside with the opening device readily accessible to the staff and near the door.
 - C5 Interior walls and ceiling finish shall not be foam, cloth, or highly combustible.
 - C6 Emergency lighting fixtures shall be provided in all exit corridors and exit stairs.
 - C7 Facilities shall be provided with a fire alarm system. **Exceptions:** 1) Day care centers housed in only one room, **or** 2) Facilities which have interconnected smoke detectors throughout occupied rooms and exit paths, **or** 3) Where previously accepted and documented by the KSFMO.
 - C8 Evacuation procedures shall be conducted once a month.
 - C9 A diagram shall be posted in each classroom with a minimum of 2 alternative exit paths.
 - C10 Alarm initiation shall be by manual means and by smoke detection system if provided **or** by an existing automatic alarm system powered by the building electrical system (Not battery powered.) **or** as previously **accepted by Kansas State Fire Marshal Office and documented.**
 - C11 **If more than 100 clients;** fire department notification through the fire alarm system shall be automatic.
 - C12 Smoke detectors powered by the building electrical system shall be provided with placement in each story in front of doors to the stairway, in corridors of all floors occupied by the center, in lounges, recreation areas, and sleeping rooms. **EXCEPTIONS:** 1) Centers housed in 1 room (bathrooms excluded), **or** 2) Housing clients 6 years or older and no sleeping facilities provided.
 - C13 Storage rooms with over 450 square feet of area shall be separated by one hour fire resistive construction.
 - C14 Unused electrical receptacles with protective covers required if children under 6 years.
 - C15 Unvented fuel fired heaters shall not be permitted at any time.
 - C16 Any heaters shall be separated or screened to protect children from hot surfaces.
 - C17 Fire extinguisher shall be provided.
 - C18 Fire extinguisher location shall be conspicuously located and readily accessible for immediate use.
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